

Consignment Nomination : Instructions

1

Bill of Lading

MICT requests that you, (our Client) send us a copy of the Bill of Lading indicating intention of nominating consignment to MICT. The nomination to MICT is done in accordance with the terms agreed in the contract to follow.

2

Letter of Indemnity

MICT shall request a Letter of Indemnity from your Company (on full letterhead), addressed to KPA. MICT will facilitate this entire process by way of our Clients Services team(s).

Fill the next page in entirety.

3

Transfer at MICT

Upon receipt of the Letter of Indemnity, MICT will follow up with KPA and KRA to ensure consignment is nominated for documentation and transfer at MICT.

Print the next page, on a company letterhead.

Now Upload it [HERE](#)

DATE

**THE HEAD OF CONTAINER OPERATION (HCO)
KENYA PORTS AUTHORITY
PO BOX 95009-80100
MOMBASA-KENYA**

Dear Madam/ Sir,

**RE: REQUEST TO NOMINATE CONTAINERS MOMBASA ISLAND CARGO TERMINAL (MICT)
B/L: _____ CONTAINERS:**

Subject matter refers.

We kindly request your good office to allow Mombasa Island Cargo Terminal (MICT) to pick our containers on the below **Bill of Lading(s)** for final clearance.

B/L No.	Vessel & Voyage	ETA	Requested Place of Clearance

We hereby undertake and agree to indemnify Kenya Ports Authority (KPA) against all consequences and/or liabilities of any kind whatsoever, directly arising from or relating to the said changes of place of delivery and its consequent delivery effect.

We will further undertake to immediately on demand against all payment made by you in respect of any such consequence and/or liabilities arising from doing so, including cost as between solicitor and client and all or any sums demanded by you for defense of any proceedings brought against you by reason of the afore-said delivery.

Enclosed please find copy of Bill of Lading(s) for ease of reference.

Your urgent action is much appreciated.

Yours faithfully,

Authorized Sign

Authorized Name

PRINT >